

7:30 P.M. REORGANIZATION MEETING MINUTES

Nomination by: Councilwoman Peet Seconded by: Councilman Braunius

Name: Councilwoman Lorraine DeLuca
Roll Call Vote: Councilman Braunius Aye
Councilman DeBlasio Aye
Councilman Damiano Aye
Councilman Kruis Aye
Councilwoman DeLuca Aye
Councilwoman Peet Aye

APPOINTMENT OF 2023 FIRE DEPARTMENT:

Mayor Shortway will now administer the Oath of Office to the 2023 Elected Fire Department Board of Fire Officers.

<u>Names</u>	<u>Term</u>	<u>Expiring</u>
Assistant Chief Peter Hook	2 year	December 31, 2023
Captain Josh Terpstra	2 year	December 31, 2023
Lieutenant Joseph Trotta	2 year	December 31, 2023

MOTIONS:

1. A Motion of the Governing Body acknowledging the Midland Park 2023 Volunteer Ambulance Corps Line Officers as:

EMS Chief John Lazzari
1st Lieutenant Cathy Warbrick
2nd Lieutenant Joseph Rector

Administrative Officers:

President Steven Holder
1st Vice President Cheryl Boland
2nd Vice President Douglas Layden
Treasurer Cathy Warbrick
Secretary Claudia Manfredi

Introduced by:	Councilman Damiano	Seconded by: Councilman DeBlasio
Roll Call Vote:	Councilman Braunius Aye	
	Councilman DeBlasio Aye	
	Councilman Damiano Aye	
	Councilman Kruis Aye	
	Councilwoman Peet Aye	
	Council President DeLuca Aye	

SELECTION OF 2023 COUNCIL REPRESENTATIVE TO PLANNING BOARD:

Nomination by:	Councilman Damiano	Seconded by: Councilman DeBlasio
Name:	Councilman Kruis	
Roll Call Vote:	Councilman Braunius Aye	
	Councilman DeBlasio Aye	
	Councilman Damiano Aye	
	Councilman Kruis Aye	
	Councilwoman Peet Aye	
	Council President DeLuca Aye	

2023 COUNCIL COMMITTEE LIAISONS:

Finance	Councilman Damiano/Councilman Braunius
Public Safety - Police	Councilwoman Peet/Councilman Damiano
Public Safety – Fire	Council President DeLuca/Councilman Kruis

Public Safety – Ambulance	Councilman Damiano/Councilman DeBlasio
Fire Prevention	Councilman Damiano/Councilman DeBlasio
Office of Emergency Management	Councilman Braunius/Councilman DeBlasio
Property Maintenance	Councilman Kruis/Councilwoman Peet
Public Works	Councilman Kruis/Council President DeLuca
Personnel	Council President DeLuca/Councilman Kruis
Recreation	Councilman Braunius/Council President DeLuca
Information Technology	Councilman DeBlasio/Council President DeLuca
Planning Board	Councilman Kruis/Councilman Damiano
Building Dept.	Councilman DeBlasio/Councilman Damiano
Ridgewood Water	Councilwoman Peet/Councilman Braunius
Municipal Alliance Committee	Councilman DeBlasio/Councilwoman Peet
Board of Education	Councilwoman Peet/Council President DeLuca
Board of Health	Councilwoman Peet/Councilman Braunius
Chamber of Commerce	Councilman Braunius/Councilman Kruis
Roll Call Vote:	Councilman Braunius Aye
	Councilman DeBlasio Aye
	Councilman Damiano Aye
	Councilman Kruis Aye
	Councilwoman Peet Aye
	Council President DeLuca Aye

J.I.F. FUND COMMISSIONER: Councilwoman Peet

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

APPOINTMENT OF THE 2023 STANDING COMMITTEES/BOARDS

Planning Board:

Mayor Harry Shortway Jr.	12/31/2023 Class I
Councilman Kenneth Kruis	12/31/2023 Class III
Michael Rau	12/31/2023 Class II
Robert Mulder	12/31/2024 Class IV
Isabel Duffy	12/31/2024 Alternate #1

Board Of Adjustment:

David N. Barlow	12/31/2026
William Placier	12/31/2025 (filling balance of unexpired term)
Joseph Eliya	12/31/2023 Alternate #1 (filling balance of unexpired term)
James Capalbo	12/31/2024 Alternate #2

Board Of Recreation:

Gregory S. Baiunco	12/31/2025
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Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye

Council President DeLuca Aye

Library Board:

Lorraine DeLuca	12/31/2023 Mayor's Representative
Diane King	12/31/2027
Lauren Sikora	12/31/2027

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Municipal Alliance Committee: All One (1) Year Appointments

Mayor Harry Shortway Jr.	Susan Hartmann, Chairwoman and Treasurer
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Police Chief Mike Powderley	Craig Rush, Superintendent Representative
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Officer Jason Tillson	Kathy LaMonte, Recreation Director
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Colleen Monahan	Jayne Burke
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Maryalice Hagerty

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Office Of Emergency Management: All One (1) Year Appointments

Matthew Tauber, Deputy

Officer Joseph Gaeta, Deputy

Officer Thomas Bedoe, Deputy

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Local Emergency Planning Committee: All One (1) Year Appointments

Mayor Harry Shortway Jr.	Wendy Martin, Borough Administrator/Clerk
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Marie Cirasella, School Superintendent	John Lazzari, Ambulance Chief
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Dr. Namitha Reddy, Health Officer	Police Chief Mike Powderley
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Carol Tyler, Tyco Animal Control	Fire Chief and DPW Superintendent Matthew Tauber
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Mark Berninger, Construction Official	Michael Rau, Office of Emergency Mgt.
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Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Citizens Emergency Response Team (C.E.R.T.):

Kevin Topp, Coordinator	Nicholas Papapietro
John Kiernan	Jay Goemat
Paul Mensing	George Schmidt
George Thompson Jr.	Daniel C. Fischer
Colleen Keegan	Cynthia Mahoney

Susan Hartmann
Jackie Streelman
Daniel J. Fischer
Kathy Marrazzo
Donald Allan

Roll Call Vote:

Councilman Braunius	Aye
Councilman DeBlasio	Aye
Councilman Damiano	Aye
Councilman Kruis	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

Special Officers:

Special Officer Glen Biswurm

Special Officer Robert Buono

Roll Call Vote:

Councilman Braunius	Aye
Councilman DeBlasio	Aye
Councilman Damiano	Aye
Councilman Kruis	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

Matrons:

Matron Lynn Ver Hage

Matron Cheryl Biswurm

Matron Sherri Gusta

Matron Diane Cebulsk

Roll Call Vote:

Councilman Braunius	Aye
Councilman DeBlasio	Aye
Councilman Damiano	Aye
Councilman Kruis	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

CONSENT AGENDA

All matters listed below are considered by the Borough Council to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Borough Council, that item will be removed from the Consent Agenda and considered separately:

Resolutions:

#001-2023 Delinquent Tax "Late Charge" Interest

WHEREAS, the Governing Body may, pursuant to Chapter 75 of the Laws of 1991, fix the rate of interest to be charged for the non-payment of taxes, assessments and municipal charges and to prescribe penalties for delinquencies;

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Midland Park as follows:

1. All prior resolutions concerning the rate of interest to be charged for the Non-payment of taxes, assessments, or municipal charges are hereby rescinded.
2. The grace period is 10 calendar days.
3. The rate of interest to be charged for the non-payment of taxes, assessments, or municipal charges is hereby fixed, pursuant to statute, as follows: eight (8%) percent per annum on the

- first \$1,500.00 of the delinquency, and eighteen (18%) percent per annum on any amount in excess of \$1,500.00, to be calculated from the date the tax, assessment and municipal charges were payable until the date of actual payment.
4. In connection with any delinquency of taxes, assessments or municipal charges in excess of \$10,000.00 which has not been paid prior to the end of a calendar year, there shall be imposed a penalty in a sum equal to six (6%) percent of the delinquency.
 5. With respect to tax certificates held by the municipality, the following additional penalties shall be charged; two (2%) percent on the amount due over \$200.00 up to \$5,000.00; four (4%) percent of the amount due over \$5,000.00 up to \$10,000.00; and six (6%) percent on the amount in excess of \$10,000.00.

#002-2023 Authorize Official Depositories

BE IT RESOLVED, by the Council of the Borough of Midland Park that the following banking institutions be and are hereby designated as official Borough Depositories for the year 2023.

**Valley National Bank
T D Bank
New Jersey Cash Management Fund**

#003-2023 Designation of Official Newspapers

BE IT RESOLVED, by the Council of the Borough of Midland Park, that the following be and are hereby designated as Official Borough Publications to be used throughout the year 2023 for advertising and notification of Borough Business:

**THE RIDGEWOOD NEWSPAPERS, INC.
THE RECORD
THE STAR LEDGER
HERALD NEWS**

#004-2023 Authorizing Signatures on Borough Checks

BE IT RESOLVED, by the Council of the Borough of Midland Park, New Jersey that the following Borough Officials are hereby authorized to sign checks for the calendar year 2023.

Mayor	-	Harry Shortway Jr.
Council President	-	Lorraine DeLuca
Chief Financial Officer	-	Laurie O'Hanlon
Borough Administrator	-	Wendy Martin

BE IT FURTHER RESOLVED, that all checks except payroll shall require two (2) signatures, Payroll checks shall require only one (1) signature. Signature cards with the signatures of the persons authorized to sign will be forwarded to all Borough Depositories.

#005-2023 Temporary Appropriations for 2023 Budget

WHEREAS, N.J.S.A. 40A:4-19 provides that where contracts, commitments, or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amount required in the manner and time therein provided; and,

WHEREAS, the date of this resolution is within the first ninety days of 2023; and,

WHEREAS, said temporary appropriations are limited to 26.25% of the total appropriations in the 2022 budget (\$12,294,151.56), exclusive of any appropriations made for Debt Service (\$499,352.85), and Capital Improvement Funds (\$151,150.00) in the said 2022 budget; that amount is \$3,056,457.78.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Midland Park, County of Bergen, State of New Jersey, that the following temporary appropriations are made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for his or her records:

Administrative & Executive	Salaries & Wages	\$ 26,000.00
	Other Expenses	20,000.00
Financial Administration	Salaries and Wages	\$ 26,000.00
	Other Expenses	1,000.00
Assessment of Taxes	Salaries and Wages	\$ 13,005.00
	Other Expenses	2,500.00
Collection of Taxes	Salaries and Wages	\$ 20,000.00
	Other Expenses	500.00
Legal Services and Costs	Other Expenses	\$ 18,500.00
Engineering Services and Costs	Other Expenses	\$ 500.00
Public Building and Grounds	Salaries and Wages	\$ 14,890.00
	Other Expenses	10,000.00
Board of Adjustment	Salaries and Wages	\$ 1,490.00
	Other Expenses	500.00
Planning Board	Salaries and Wages	\$ 1,490.00
	Other Expenses	1,000.00
COAH	Other Expenses	\$ 400.00
Insurance	Other Expenses	\$270,000.00
Other Insurance	Other Expenses	\$ 90,000.00
Fire Department	Other Expenses	\$ 6,000.00
Police Department	Salaries and Wages	\$1,011,000.00
	Other Expenses	30,000.00
	Dispatch	34,425.00
Uniform Fire	Salaries and Wages	\$ 11,000.00
	Other Expenses	750.00
Emergency Mgt Svc	Salaries and Wages	\$ 4,000.00
	Other Expenses	750.00
Department of Public Works	Salaries and Wages	\$ 150,000.00
	Other Expenses	34,092.27
Department of Public Works	Snowstorms	\$ 50,000.00
Recycling	Salaries and Wages	\$ 4,000.00
	Other Expenses	120,000.00
Sewer System	Other Expenses	\$ 1,000.00
NW Regional Health Commission	Other Expenses	\$ 25,250.00
Recreation	Salaries and Wages	\$ 22,000.00
	Other Expenses	\$ 9,000.00
Parks	Other Expenses	\$ 2,000.00
Property Maintenance	Salaries and Wages	\$ 2,000.00
	Other Expenses	500.00
Uniform Construction Code	Salaries and Wages	\$ 50,000.00
	Other Expenses	2,000.00
Utilities	Other Expenses	\$ 203,998.70
Statutory Expenditures	Other Expenses	\$ 123,000.00
Mayor and Council	Salaries and Wages	\$ 6,600.00
	Other Expenses	500.00
Municipal Clerk	Salaries and Wages	\$ 66,000.00
	Other Expenses	2,000.00
Vehicle Maintenance	Other Expenses	\$ 10,000.00
Animal Control	Other Expenses	\$ 3,420.00

Prosecutor	Salaries and Wages	\$ 2,212.00
I.T. Services	Salaries and Wages	\$ 22,500.00
	Other Expenses	\$ 2,750.00
Municipal Court	Salaries and Wages	\$ 32,350.00
	Other Expenses	750.00
	Public Defender	500.00
Memorial Public Library	Salaries and Wages	\$ 89,000.00
	Other Expenses	\$ 62,921.30
NW Bergen Utilities Authority	Other Expenses	\$ 285,000.00
Waldwick Pistol Range	Other Expenses	\$ 6,200.00
Ho-Ho-Kus Interlocal	Salaries	\$ 25,000.00
NJEIT/Bond	Other Expenses	\$ 24,213.51
TOTAL		\$ 3,056,457.78

#006-2023 2023 Appointments for Professional Services – Non Pay to Play

WHEREAS, a need exists for professional services for the Borough of Midland Park for the calendar year 2023 and

WHEREAS, funds are available for such services and have been properly appropriated in the temporary Local Municipal Budget; and

WHEREAS, N.J.S.A. 40A:11-1, (Local Public Contracts Law) allows municipalities to contract for such professional services without the drawing of specifications for the receipt of competitive bids,

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Midland Park that the following appointments for professional services for the year 2023 be and are hereby approved.

The appointment of the following professionals is hereby authorized and directed:

Frank Covelli	-	Municipal Risk Manager
N.W.B.C.U.A.	-	Licensed Sewer Operator Services
Steve Rogut, Esq.	-	Bond Counsel
(Rogut McCarthy Troy LLC)		
Northwest Regional Health	-	Health Services (Board of Health)
Commission		
BBG	-	Borough Appraiser
The Canning Group LLC	-	Qualified Purchasing Agent

BE IT FURTHER RESOLVED, by the Council of the Borough of Midland Park that aforementioned appointments for professional services be published in accordance with the Local Public Contracts Law.

#007-2023 Authorization for Tax Lien Sale by Tax Collector

BE IT RESOLVED, by the Council of the Borough of Midland Park that the Collector of Taxes for the Borough of Midland Park is hereby authorized to conduct the annual sale of delinquent taxes for the Calendar Year 2022.

#008-2023 Order of Business

BE IT RESOLVED, by the Council of the Borough of Midland Park, New Jersey that the following Order of Business will be adopted and performed at all Open Public Meetings of the Midland Park Borough Council for the year 2023:

1. Invocation
2. Flag Salute
3. Call to Order
4. Reading of Sunshine Law
5. Roll Call

6. Approval of Minutes
7. Public Comment (Open to the Public)
8. Liaison Reports and Comments
9. Administrator's Report
10. Ordinance on Final (when appropriate)
Public Hearing
11. Consent Agenda
12. Resolutions (Individual votes)
13. Ordinance on Introduction (when appropriate)
14. Motions
15. Old Business Discussed
16. New Business Discussed
17. Public Comment (Open to the Public)
18. Adjournment

#009-2023 Safe Deposit Box Signatures

BE IT RESOLVED, by the Council of the Borough of Midland Park, County of Bergen, State of New Jersey that the following Borough Officials and employees are hereby authorized to have access to the Borough of Midland Park's safety deposit box located at Valley National Bank, 67 Franklin Tpk., Waldwick, New Jersey, 07463:

Chief Financial Officer	-	Laurie O'Hanlon
Borough Administrator/Clerk	-	Wendy Martin
Council Representative	-	Lorraine DeLuca
Mayor	-	Harry Shortway Jr.

BE IT FURTHER RESOLVED, that signature cards of the persons authorized to have access to the safety deposit box will be forwarded to Valley National Bank.

#010-2023 Tax Sale Advertising Fee

WHEREAS, N.J.S.A. 54:5-26 sets rules that govern the advertisement of tax sales; and

WHEREAS, N.J.S.A. 54:5-38 allows a "not to exceed" fee of \$25.00 for each mailing in lieu of advertisement to be charged in addition to the cost of the sale.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park, that the Collector of Taxes for the Borough of Midland Park is hereby authorized to charge the \$25.00 fee as per N.J.S.A. 54:5-38 for each set of notices mailed for a particular property. This is in addition to the cost of the sale.

#011-2023 Purchasing System

WHEREAS, the Code of the Borough of Midland Park, Section 2-29.3, creates the position of the Borough Purchasing Agent and establishes a Centralized Purchasing System; and

WHEREAS, The Borough's Qualified Purchasing Agent has prepared and updated the purchasing procedures manual in accord with the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-1) and associated laws and rules to be utilized in the public bidding and procurement process; and

WHEREAS, Sean P. Canning, QPA has recommended the use of these documents and has requested the Borough Council approve same at no cost to the Borough; and

WHEREAS, the Borough of Midland Park governing body has determined the manual's accuracy in the use of procurement under the New Jersey Local Publics Contract Law (N.J.S.A 40A:11-1 et. Seq.), the Code of Federal regulations (2 C.F.R. § 200), and other associated guiding laws and documents; and

WHEREAS, the attached Purchasing Manual details rules and regulations for all Borough Officials,

Department Heads, and Boards and Committee members,

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Midland Park, County of Bergen, State of New Jersey, that it approves the purchasing procedures manual as attached, to be used in the public bidding and procurement process and hereby directs all procurement in the Borough to be in accord with said regulations, laws and authorizes the same be used to conduct bid openings and procurement in accord with New Jersey law.

#012-2023 New Jersey Tort Claim Act

WHEREAS, the New Jersey Tort Claims Act N.J.S.A. 59:8-6 provides that a public entity may adopt a form to be completed by claimants seeking to file a Notice of Tort Claim against the public entity; and

WHEREAS, the Borough of Midland Park is a public entity covered by the provisions of the New Jersey Tort Claims Act; and

WHEREAS, the Borough of Midland Park deems it advisable, necessary, and in the public interests to adopt a Notice of Tort Claim form in the form set forth in paragraphs 1 and 2 herein.

1. **NOW, THEREFORE, BE IT RESOLVED**, by the Governing Body of the Borough of Midland Park, that the attached Notice of Tort Claim form be and hereby is adopted as the official Notice of Tort Claim form for the Borough of Midland Park; and

2. **BE IT FURTHER RESOLVED**, that all persons making claims against the Borough of Midland Park, pursuant to the New Jersey Tort Claims Act, N.J.S.A. 59:8-1 et seq., be required to complete the form herein adopted as a condition of compliance with the notice requirement of the New Jersey Tort Claims Act.

#013-2023 MetLife Dental Plan

WHEREAS, by the Council of the Borough of Midland Park that Gallagher Benefit Services, Inc. of 200 Jefferson Park, Whippany, New Jersey 07981 is designated agent of record and shall service the account at no additional cost to the Borough of Midland Park; and

BE IT RESOLVED, by the Council of the Borough of Midland Park that the Borough will continue to contribute \$200.00 per year for each employee who is eligible to receive the Health Benefits offered by the NJ State Health Benefits Program.

BE IT RESOLVED, by the Council of the Borough of Midland Park that the following rates would be in effect for the optional dental benefits program offered through Met Life for the year 2023:

<u>COVERAGE LEVEL</u>	<u>PER PAY EMPLOYEE DEDUCTION</u>	<u>BOROUGH CONTRIBUTION</u>	<u>MONTHLY COST</u>
Employee Only (1-Party)	\$ 28.68	\$16.67	\$ 74.03
Employee & Spouse (2-Party)	\$ 54.95	\$16.66	\$ 126.56
Family Coverage (3-Party)	\$ 97.66	\$16.66	\$ 211.98

BE IT FURTHER RESOLVED, that this Resolution is for the year 2023, expiring on December 31, 2023.

#014-2023 Public Agency Compliance Officer

WHEREAS, the New Jersey Department of Treasury Affirmative Action Office has notified the Borough of its requirement to designate a Public Agency Compliance Officer (PACO); and,

WHEREAS, Wendy Martin, Borough Administrator/Clerk, is hereby recommended to serve as the Borough of Midland Park's PACO.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park as follows:

1. Wendy Martin is hereby designated Public Agency Compliance Officer for the Borough of Midland Park for the year 2023.
2. A certified copy of this Resolution shall be forwarded to New Jersey Department of Treasury, Affirmative Action Office.

#015-2023 Cash Management Plan 2023

WHEREAS, the New Jersey Department of Treasury Affirmative Action Office has notified the Borough of its requirement to designate a Public Agency Compliance Officer (PACO); and,

WHEREAS, Wendy Martin, Borough Administrator/Clerk, is hereby recommended to serve as the Borough of Midland Park's PACO.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park as follows:

1. Wendy Martin is hereby designated Public Agency Compliance Officer for the Borough of Midland Park for the year 2023.
2. A certified copy of this Resolution shall be forwarded to New Jersey Department of Treasury, Affirmative Action Office.

#016-2023 Authorize Participation in the Law Enforcement Support Office 1033 Program

WHEREAS, the Borough of Midland Park utilizes, State, County, regional and national contracts to obtain competitive pricing; and,

WHEREAS, the Midland Park Police Department has recommended the Borough participate in a surplus federal property program transformed to local law enforcement agencies administered through the New Jersey State Police as a procurement option; and,

WHEREAS, the Midland Park Borough Council shall have complete and full oversight of any equipment or vehicles acquired through the Law Enforcement Support Office 1033 Program.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Midland Park, County of Bergen, State of New Jersey that the Midland Park Police Department is allowed to participate in the Law Enforcement Support Office (LESO) 1033 program.

BE IT FURTHER RESOLVED, that the Borough Council of the Borough of Midland Park shall have complete oversight of the Law Enforcement Support Office 1033 program.

BE IT FURTHER RESOLVED, that the Midland Park Police Department is allowed to acquire property through the Law Enforcement Support Office program after prior review oversight and written permission from the Midland Park Borough Council.

BE IT FURTHER RESOLVED, that Lieutenant Gregory Kasbarian and Patrolman Joseph Gaeta, the Officers in Charge, are authorized to sign the Law Enforcement Support Office application.

#017-2023 Claimant Certification Policy

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 allows greater flexibility for local units in implementing the claimant certification requirement set forth in N.J.S.A. 40A:5-16(a). Claimant or vendor certification is a certification from the party claiming payment that the bill or demand is correct; and

WHEREAS, N.J.A.C. 5:30-9A.6(c) and 5:31-4.1 contain an even more significant change that gives local units discretion to not require claimant certification under certain circumstances; and

WHEREAS, the Certified Finance Officer, is instituting a standard policy through this resolution to not require claimant certification for the following transactions:

- Purchases on-line from vendors the borough has a line of credit with
- Purchases paid for via the vendors' "store credit card"
- Purchases of \$250 or less from a vendor
- Utilities companies and/or all government agencies

Claimant certification cannot be waived for the reimbursement of employee expenses, or for services provided exclusively and entirely by an individual (e.g., sole proprietors); and

WHEREAS, N.J.A.C. 5:30-9A.6(c)(1) and 5:31-4.1 now expressly permit payments to vendors in advance of delivery of materials or services for the following purposes in addition to those specifically referenced in

N.J.S.A. 40A:5-16.1 (advance of employee travel expenses); 40A:5-16.2 (advance payment to non-profit agency under certain circumstances); and 40A:5-16.3 (advancing estimated administrative or direct service costs of a statutorily authorized joint, interlocal, or cooperative activity [e.g. shared services agreement]);

- Payment obligations to the State or to federal governments;
- Membership in a non-profit organization;
- Educational courses, including, but not limited to, those where continuing education credits are awarded;
- Registration for a conference or convention sponsored by a nonprofit organization; and
- Website hosting, including registration and maintenance of a domain name.

BE IT FURTHER RESOLVED that the Borough of Midland Park is adopting a claimant certification policy that was described in Local Finance Notice #2018-13 dated March 29, 2018.

#018-2023 Granting Authority for Approval of Certain Purchases Through New Jersey State
WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139, the governing body may delegate the power to award purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Borough of Midland Park is a member; and **WHEREAS**, in the interest of streamlining Borough operations and improving efficiency, it is the desire of the Mayor and Council to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) to approve purchases, contracts and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139 below the \$44,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A.40A:11-2(19);

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Midland Park that the Purchasing Officer/Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Borough is hereby authorized to approve purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Borough of Midland Park is a member without further action from Council, provided that funds are available to cover the expenditure.

BE IT FURTHER RESOLVED, Purchase approvals made by the Purchasing Officer/Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.

Contracts and/or Purchasing Cooperatives for 2023

Introduced by: Council President DeLuca

Seconded by: Councilwoman Peet

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

RESOLUTIONS:

Resolution #019-2023 Appoint Probationary Police Officer Christopher T. Spittler

WHEREAS, there exists a need to hire an Officer in the Police Department in the Borough of Midland Park; and

WHEREAS, it is recommended by Borough Council, Borough Administrator and the Police Department Committee that this position be filled with a qualified candidate; and

WHEREAS, after completing all investigations and interviews, it has been decided that a qualified candidate has been accepted.

NOW, THEREFORE, BE IT RESOLVED that the appointment of Christopher T. Spittler is hereby made by the Mayor, as a Patrolman in the Midland Park Police Department, on a probationary full-time basis, and is approved by the Council of the Borough of Midland Park on January 1, 2023, with effective date of January 1, 2023.

Introduced by:	Councilwoman Peet	Seconded by:	Council President DeLuca
Roll Call Vote:	Councilman Braunius	Aye	
	Councilman DeBlasio	Aye	
	Councilman Damiano	Aye	
	Councilman Kruis	Aye	
	Councilwoman Peet	Aye	
	Council President DeLuca	Aye	

AT THIS TIME, MAYOR SHORTWAY JR. WILL SWEAR IN THE NEWEST MEMBER OF THE MIDLAND PARK POLICE DEPARTMENT: Christopher T. Spittler

Resolution #020-2023 Appoint Court Administrator – Allison Blau

BE IT RESOLVED, by the Mayor and Council of the Borough of Midland Park that Allison Blau be appointed Administrator of the Municipal Court, at permanent employee status, who shall serve for a term of one year expiring December 31, 2023.

Introduced by:	Councilman DeBlasio	Seconded by:	Councilman Braunius
Roll Call Vote:	Councilman Braunius	Aye	
	Councilman DeBlasio	Aye	
	Councilman Damiano	Aye	
	Councilman Kruis	Aye	
	Councilwoman Peet	Aye	
	Council President DeLuca	Aye	

Resolution #021-2023 Pay to Play: Robert T. Regan, Borough Attorney

WHEREAS, the Borough of Midland Park has a need to acquire Legal Counsel Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44a-20.4 or 20.5, as appropriate; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Robert T. Regan has completed and submitted a Business Entity Disclosure Certification which certifies that Robert T. Regan has not made any reportable contributions to a political or candidate committee in the Borough of Midland Park in the previous one year, and that the contract will prohibit Robert T. Regan from making any reportable contributions through the term of the contract, and

WHEREAS, Laurie O'Hanlon, Chief Financial Officer of the Borough of Midland Park, certifies that adequate funds have been appropriated in the goods or services named within; and

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Midland Park authorizes the Mayor to enter into a contract with Robert T. Regan as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that this Resolution will be published as the law requires.

Introduced by:	Councilwoman Peet	Seconded by:	Council President DeLuca
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Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Resolution #022-2023 Pay to Play: Burgis Associates, Borough Planner

WHEREAS, the Borough of Midland Park has a need to acquire Professional Planning Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44a-20.4 or 20.5, as appropriate; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Burgis Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Burgis Associates has not made any reportable contributions to a political or candidate committee in the Borough of Midland Park in the previous one year, and that the contract will prohibit Burgis Associates from making any reportable contributions through the term of the contract, and

WHEREAS, Laurie O'Hanlon, Chief Financial Officer of the Borough of Midland Park, certifies that adequate funds have been appropriated in the goods or services named within.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Midland Park authorizes the Mayor to enter into a contract with Burgis Associates as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that this Resolution will be published as the law requires.

Introduced by: Councilman Kruis **Seconded by: Councilwoman Peet**

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Resolution #023-2023 Pay to Play: Donohue, Gironda, Doria & Tomkins, LLC Borough Auditor

WHEREAS, the Borough of Midland Park has a need to acquire Auditing Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44a-20.4 or 20.5, as appropriate; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Donohue, Gironda, Doria & Tomkins, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Donohue, Gironda, Doria & Tomkins, LLC has not made any reportable contributions to a political or candidate committee in the Borough of Midland Park in the previous one year, and that the contract will prohibit Donohue, Gironda, Doria & Tomkins, LLC from making any reportable contributions through the term of the contract, and

WHEREAS, Laurie O'Hanlon, Chief Financial Officer of the Borough of Midland Park, certifies that adequate funds have been appropriated in the goods or services named within.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Midland Park authorizes the Mayor to enter into a contract with Donohue, Gironda, Doria & Tomkins, LLC as described herein; and.

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that this Resolution will be published as the law requires.

Introduced by: Councilman Damiano

Seconded by: Councilwoman Peet

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Resolution #024-2023 Pay to Play: Schwanewede/Halls Engineering

WHEREAS, the Borough of Midland Park has a need to acquire Engineering Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44a-20.4 or 20.5, as appropriate; and

WHEREAS, the Finance Officer has determined and certified in writing that the value of the acquisition will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one year; and

WHEREAS, Schwanewede/Hals Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that Schwanewede/Hals Engineering has not made any reportable contributions to a political or candidate committee in the Borough of Midland Park in the previous one year, and that the contract will prohibit Schwanewede/Hals Engineering from making any reportable contributions through the term of the contract, and

WHEREAS, Laurie O'Hanlon, Chief Financial Officer of the Borough of Midland Park, certifies that adequate funds have been appropriated in the goods or services named within.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Borough of Midland Park authorizes the Mayor to enter into a contract with Schwanewede/Hals Engineering as described herein; and

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution; and

BE IT FURTHER RESOLVED, that this Resolution will be published as the law requires.

Introduced by: Council President DeLuca

Seconded by: Councilman Kruis

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Resolution #025-2023 Reappoint Michael Rau - Fire Prevention Official

WHEREAS, N.J.S.A.52:27D-126.2 et. Seq. provides that the term of office of the Fire Prevention Official shall be a one (1) year term and further prescribes the duties of such office.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Midland Park that it does hereby reappoint Michael Rau as Fire Prevention Official of the Borough of Midland Park for an additional one (1) year term expiring December 31, 2023.

Introduced by: Councilman Kruis

Seconded by: Council President DeLuca

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye

**Councilwoman Peet Aye
Council President DeLuca Aye**

Resolution #026-2023 Reappoint Michael Rau - Emergency Telephone System Coordinator

WHEREAS, the Borough of Midland Park is required pursuant to State laws and the regulations of the State Department of Treasury to appoint a coordinator for the Borough's emergency telephone system ("9-1-1 System"); and

WHEREAS, the Municipal Coordinator of the 9-1-1 System is responsible for maintaining a plan for enhanced emergency services throughout the Borough and for developing such revisions to the plan as may be necessary for review by the Mayor and Council of the Borough; and

WHEREAS, the Borough is empowered by law to appoint and employ professionals, technical advisors and experts as the Borough may determine to be necessary for its efficient operation; and

WHEREAS, the Borough has received a written recommendation from the Chief of Police of the Midland Park Police Department, requesting the appointment of Michael Rau as the Municipal Coordinator of the 9-1-1 System, who shall serve for a term of one year expiring December 31, 2023; and

WHEREAS, the Mayor and Council of the Borough are desirous of appointing Michael Rau to serve as Municipal Coordinator for the 9-1-1 System in accordance with the requirements and procedures mandated under N.J.S.A. 52:17C-1 et seq. and N.J.A.C. 17:24-5.1 et seq.,

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Midland Park as follows:

1. That Michael Rau of the Office of Emergency Management is hereby appointed to serve as the Municipal Coordinator for the Borough's 9-1-1 System.
2. That Michael Rau shall perform all such duties and carry out all of the responsibilities as set forth in the existing plan for enhanced emergency services throughout the Borough and in accordance with the requirements and procedures mandated under N.J.S.A. 52:17C-A et seq. and N.J.A.C. 17:24-5.1 et seq.
3. That no further action of the Borough shall be required.

Introduced by: Councilman Kruis

Seconded by: Councilwoman Peet

Roll Call Vote: **Councilman Braunius Aye
 Councilman DeBlasio Aye
 Councilman Damiano Aye
 Councilman Kruis Aye
 Councilwoman Peet Aye
 Council President DeLuca Aye**

Resolution #027-2023 Appoint Professional Service – Phoenix Advisors, LLC

WHEREAS, the Borough of Midland Park requires the services of a Continuing Disclosure Agent and Independent Registered Municipal Advisor (IRMA); and

WHEREAS, such services are required to address issues pertaining to the issuance of a Municipal Bond, and to address specific financial requirements pertaining to such bond issues and to comply with requirements of the Securities and Exchange Commission; and

WHEREAS, Phoenix Advisors LLC, 625 Farnsworth Avenue, Bordentown New Jersey 08505 (Phoenix Advisors) has submitted a proposal for such services to Laurie O'Hanlon, Chief Financial Officer of the Borough of Midland Park; and

WHEREAS, such services constitute a Professional Service under the local public contract law.

NOW, THEREFORE, BE IT RESOLVED, that Phoenix Advisors is appointed as the Borough's Continuing Disclosure Agent and IRMA for the calendar year 2023; and

BE IT FURTHER RESOLVED, that Mayor Harry Shortway, Jr., and Borough Clerk Wendy Martin are

hereby authorized to execute such an agreement with Phoenix Advisors for such services.

Introduced by: Councilman Damiano

Seconded by: Council President DeLuca

Roll Call Vote:

Councilman Braunius	Aye
Councilman DeBlasio	Aye
Councilman Damiano	Aye
Councilman Kruis	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

Resolution #028-2023 Appointment of Municipal Prosecutor – Joseph P. De Marco

WHEREAS, there exists a need to hire a Borough Prosecutor to fill the position in the Court System of the Borough of Midland Park; and

WHEREAS, the Borough Council and Mayor feel this candidate is suitable to administer the duties necessary for this position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park, that Joseph P. De Marco, Esq., 109 Deerfield Terrace, Mahwah, N.J., be appointed as the Borough Prosecutor.

Introduced by: Councilman Braunius

Seconded by: Councilwoman Peet

Roll Call Vote:

Councilman Braunius	Aye
Councilman DeBlasio	Aye
Councilman Damiano	Aye
Councilman Kruis	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

Resolution #029-2023 Appointment of Public Defender – Russell G. Bickert

WHEREAS, there exists a need to hire a Public Defender to fill the position in the Court System of the Borough of Midland Park; and

WHEREAS, the Mayor with the consent of Council feel this candidate is suitable to administer the duties necessary for this position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park, that Russell G. Bickert, Esq, 539 Godwin Avenue, Midland Park, N.J., be appointed as the Public Defender for the year of 2023.

Introduced by: Councilman Damiano

Seconded by: Council President DeLuca

Roll Call Vote:

Councilman Braunius	Aye
Councilman DeBlasio	Aye
Councilman Damiano	Aye
Councilman Kruis	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

Resolution #030-2023 Appointment of Alternate Public Defender - James Addis

WHEREAS, the Court System of the Borough of Midland Park must fill the position of an Alternate Public Defender; and

WHEREAS, the Borough Council and Mayor feel this candidate is suitable to administer the duties necessary for this position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park, that James Addis, Esq., Court Plaza South - East Wing, 21 Main Street, Hackensack, NJ 07601, be appointed as the Alternate Public Defender.

Introduced by: Councilman DeBlasio **Seconded by: Council President DeLuca**
Roll Call Vote: **Councilman Braunius** **Aye**
 Councilman DeBlasio **Aye**
 Councilman Damiano **Aye**
 Councilman Kruis **Aye**
 Councilwoman Peet **Aye**
 Council President DeLuca **Aye**

Resolution #031-2023 Appointment of 2nd Alternate Public Defender - Robert Metzdorf

WHEREAS, the Court System of the Borough of Midland Park must fill the position of a 2nd Alternate Public Defender; and

WHEREAS, the Borough Council and Mayor feel this candidate is suitable to administer the duties necessary for this position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park, that Robert Metzdorf, Esq., 244 Grand Avenue, Englewood, NJ 07631, be appointed as the 2nd Alternate Public Defender.

Introduced by: Councilwoman Peet **Seconded by: Council President DeLuca**
Roll Call Vote: **Councilman Braunius** **Aye**
 Councilman DeBlasio **Aye**
 Councilman Damiano **Aye**
 Councilman Kruis **Aye**
 Councilwoman Peet **Aye**
 Council President DeLuca **Aye**

Resolution #032-2023 Appointment of Municipal Humane Law Enforcement Officer Carol Tyler

WHEREAS, the New Jersey Legislature has adopted a law establishing the position of Municipal Humane Law Enforcement Officer; and

WHEREAS, pursuant to law, an application for such appointment has been submitted to the Chief of Police; and

WHEREAS, the Chief, has recommended Carol Tyler of Tyco Animal Control, be appointed to such position for the reason set forth therein.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that it does hereby appoint Carol Tyler, Kimberly Nangle, and Kristen Gunderson as Municipal Humane Law Enforcement Officers, effective January 1, 2023 expiring December 31, 2023; and

BE IT FURTHER RESOLVED, that the Municipal Humane Law Enforcement Officer shall comply with all requirements of law, including any training requirements in respect thereto, and shall be authorized to investigate and sign complaints, arrest violators, and otherwise act as an Officer for detection, apprehension, and arrest of offenders against the Animal Welfare and Animal Cruelty Laws for the State and Ordinances of the Borough as the case may be.

Introduced by: Councilman Braunius **Seconded by: Councilwoman Peet**
Roll Call Vote: **Councilman Braunius** **Aye**
 Councilman DeBlasio **Aye**
 Councilman Damiano **Aye**
 Councilman Kruis **Aye**
 Councilwoman Peet **Aye**
 Council President DeLuca **Aye**

Resolution #033-2023 Reappointment of Property Maintenance Official John Torry

WHEREAS, John Torry was interviewed by the Borough Administrator, recommended to the Borough's Personnel Liaisons, and brought to the Governing Body for approval on January 12, 2021; and

WHEREAS, the position of Property Maintenance Official will be an annual appointment as outlined under Borough Code, Chapter 10-4.8; and

WHEREAS, the Property Maintenance Official position is a part-time position with an hourly rate of \$20.40 per hour for six (6) hours per week and requires additional hours during the spring and summer months of up to twelve (12) hours per week.

NOW, THEREFORE BE IT RESOLVED that the Governing Body of the Borough of Midland Park reappoints of John Torry as the Property Maintenance Official as of January 1, 2023.

Introduced by: Councilman Braunius

Seconded by: Councilman Kruis

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Resolution #034-2023 Mutual Aid Plan/Rapid Deployment Force

WHEREAS, the Police Departments in Bergen County have a day-to-day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, man-made causes, civil unrest, and civil disobediences such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, terrorists incidents and bombings, State and National emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, this plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A-156.1, N.J.S.A. 40A:14-156.4 and N.J.S.A. APP. A:9-40.6; and

WHEREAS, the plan will provide a uniform procedure for the coordination of the requesting, dispatching and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, BOTH contiguous and non-contiguous, in the event of an emergency, riot or disorder, in order to protect life and property; and

WHEREAS, it is also recognized that the Midland Park Chief of Police, in accordance with the provisions of N.J.S.A. 40A:14-118 and under the authority of the Bergen County Prosecutor, has the authority to assign officers to a Task Force, Rapid Deployment Team, or Regional SWAT Team operated in conjunction with the Bergen County Prosecutor's Office, and

WHEREAS, it is the desire of the Mayor and Council of the Borough of Midland Park to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Midland Park, that the Police Department of the Borough of Midland Park, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen to put into place the Mutual Aid Plan and Rapid Deployment Force; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the County Executive, Board of Chosen Freeholders, the County Prosecutor, Police Chief, and all surrounding municipalities in the County of Bergen.

Introduced by: Councilman DeBlasio

Seconded by: Council President DeLuca

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye

Councilman Damiano	Aye
Councilman Kruis	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

Resolution #035-2023 Professional Service Agreement Risk Management Consultant

WHEREAS, the Borough of Midland Park is a current member of the Bergen County Municipal Joint Insurance Fund; and

WHEREAS, the Fund Bylaws require the appointment of a Risk Management Consultant and an award of the Professional Services Contract by “Fair and Open Process” in accordance with the “New Jersey Local Unit Pay to Play” Law, N.J.S.A. 19:44A-20.4 et seq, for a Municipal Risk Management Consultant for the calendar year 2023 is needed; and

WHEREAS, the Borough of Midland Park desires the services of a Risk Management Consultant to perform various services in connection with its membership in the insurance fund; and

WHEREAS, the firm of Professional Insurance Associates (PIA) – A Division of World Insurance Associates, LLC, has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates – A Division of World Insurance Associates, LLC, has not made any reportable contributions to a political or candidate committee in the Borough of Midland Park in the previous one year, and that the contract will prohibit Professional Insurance Associates – A Division of World Insurance Associates, LLC, from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer has certified that availability of funds for this award according to N.J.A.C. 5:30-5.4;

NOW THEREFORE, BE IT RESOLVED, that the Borough of Midland Park does hereby appoint Frank Covelli, Professional Insurance Associates, (PIA), A Division of World Insurance Associates, LLC, 429 Hackensack Street, P.O. Box 818, Carlstadt, New Jersey 07072 as its Risk Management Consultants for a one-year term; and

BE IT FURTHER RESOLVED, that the Governing Body of the Borough of Midland Park authorizes the Mayor and Clerk to hereby enter into contract with Professional Insurance Associates (PIA), A Division of World Insurance Associates, LLC and that notice of the Professional Services be published according to State statutes; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Professional Associates (PIA), A Division of World Insurance Associates, LLC and to the Bergen County Municipal Joint Insurance Fund.

Introduced by: Council President DeLuca

Seconded by: Councilwoman Peet

Roll Call Vote:	Councilman Braunius	Aye
	Councilman DeBlasio	Aye
	Councilman Damiano	Aye
	Councilman Kruis	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

Borough Administrator/Clerk Wendy Martin took the Roll Call and Public Comment:

Seeing no one wishing to be heard, the **Mayor** closed the public hearing.

Mayor Shortway called upon Reverend Rod Gorter, Midland Park Christian Reformed Church, who gave this evening’s Benediction.

As there was no further business to discuss, **Mayor Shortway** adjourned the Reorganization Meeting at 8:09 P.M. on a Motion by **Council President DeLuca**, Seconded by **Councilman Braunius**, and carried.

Respectfully submitted by,



Wendy Martin, RMC
Borough Clerk