

**BOROUGH OF MIDLAND PARK
BOARD OF HEALTH
MINUTES
Monday, January 13, 2020**

The Board of Health meeting for the Borough of Midland Park was held at the Municipal Offices, 280 Godwin Avenue, Midland Park, New Jersey.

The Regular Meeting was called to order at 7:36 pm by Laurie DiCorcia, who advised the Sunshine Law is in effect. Roll Call was called by Ms. White:

PRESENT: Mrs. Laurie DiCorcia
 Mrs. Debra Dziubinsky
 Mr. Miguel Garcia
 Mrs. Patricia McGlade
 Mrs. Nancy Peet, Council Liaison
 Mrs. Alexandra Zubok

ABSENT: None

PROFESSIONALS: Mrs. Angela Musella, Health Officer
 Ms. Dana Anello White, Administrative Assistant

APPROVAL OF MINUTES

Mrs. DiCorcia asked if there were any comments, questions or corrections on the November 18, 2019 Meeting Minutes. There being no comments, questions or corrections, Mrs. McGlade made a motion to approve the minutes, which was seconded by Mrs. Peet and unanimously approved by all present.

HEALTH OFFICER'S ACTIVITY REPORT

The November 2019 and December 2019 Health Officer Activity Reports were reviewed by the Board of Health Members. For details, please refer to the Activity Reports. Highlights discussed included:

November 2019:

- All retail food establishments were posted Satisfactory.
- One complaint was investigated; not verified.
- A ServSafe Class was held with one Midland Park retail food establishment attendee.

December 2019:

- All retail food establishments were posted Satisfactory.
- Two complaints were investigated; both cases were resolved and closed.

Mrs. DiCorcia asked if there were any additional questions regarding the Health Officer Activity Reports. There being no further questions or discussion, the Health Officer's Activity Reports for November and December 2019 were unanimously accepted as information.

REGULATORY FEES REPORT

The November and December 2019 Registrar Reports were reviewed by the Board of Health members. The Reports were accepted as information.

OLD BUSINESS

Midland Park High School Wellness Council: Mrs. DiCorcia reviewed the mission of the Midland Park Wellness Council. Mrs. Musella reported that, at the November 2019 meeting, the Midland Park Girl Scouts gave a presentation on homework and student wellness. Additionally, Chantal Folkes, Health Educator, will offer a vaping presentation in May 2020 as part of the Midland Park High School wellness month.

Review of License Fees: The Board reviewed a list of current yearly licensing fees and discussed potential changes. The last fee revisions occurred in 2004. Mrs. Musella proposed a few potential changes, including prorating a license fee should a new license be issued in October, November or December, charging a fee of 50% of the yearly fee should a licensed not be renewed by January 31, and implementing a \$50 fee for the first re-inspection of an establishment. Mrs. Musella clarified the procedures for an Emergency Opening, which occurs outside of normal business orders. Mrs. DiCorcia proposed having all board members review the current fees and present potential changes at the March 9, 2020 meeting.

NEW BUSINESS

Babysitting Class: Chantal Folkes, Health Educator, will hold another babysitting class on Monday, February 3rd, 6:00 pm – 8:00 pm, at the Midland Park Library. She is in need of realistic dolls for use during the class.

Spring Program: Mrs. DiCorcia asked if the Board would like to host an educational program this spring. Mrs. Peet suggested working in conjunction with Friends of the Library or the library staff, so not to be duplicative of the programs they host. Mrs. Dziubinsky suggested a vaping information program for the parents to coincide with the May Wellness Council program for students; all were in agreement. Mrs. Musella will work with Ms. Folkes to set a date.

New Jersey Local Boards of Health Association: Mrs. DiCorcia suggested the Midland Park Board of Health pursue a yearly membership with this organization (\$95), which sponsors the certification of Board of Health members. This will be discussed at the March 2020 meeting.

Recognition for Patricia Hegadorn: Mrs. Peet suggested a Council acknowledgment for Mrs. Hegadorn, who served the Midland Park Board of Health and the area public health community for many years. Mrs. Musella will reach out to Mrs. Hegadorn for biographical information. Mrs. Peet will submit the recognition to Council for approval.

ADJOURNMENT

There being no further questions or discussion, a motion to adjourn was made at 8:50 pm by Mrs. McGlade and seconded by Mrs. Dzuibinsky.

The next regular meeting is scheduled Monday, March 9, 2020, 7:30 pm, Midland Park Municipal Building.

Respectfully Submitted by:

Dana Anello White, Administrative Assistant