

**BOROUGH OF MIDLAND PARK
280 GODWIN AVENUE
MIDLAND PARK, NJ 07432
October 22, 2020**

8:00 PM Open Public Meeting Minutes

On October 22, 2020 at 8:00 p.m., the Mayor and Council of Midland Park conducted an Electronic Public Meeting in lieu of its in-person regular Public Meeting previously advertised. Members of the public may access the meeting by dialing this Toll Free Dial in number (United States): [1 866 899 4679](tel:18668994679) Access Code: 552-969-677

Questions, Comments or Concerns were emailed in advance to the Borough Clerk at wmartin@midlandparknj.org no later than October 22, 2020 4:00 pm.

Agenda items for the meeting were listed on the Borough website. The foregoing Electronic Public Meeting was recommended due to the current situation involving the COVID-19 Virus and directives of State and County governments.

The Mayor called upon Council President DeLuca to give this evening's Invocation, and then the Mayor led all present in the Pledge of Allegiance.

Mayor Shortway called the meeting to order, noting the date as October 22, 2020, and that there will be a 3-minute limit to each individual addressing the Governing Body during the Open Public portions of the meeting.

SUNSHINE LAW STATEMENT: This meeting is being held in accordance with the Sunshine Law, notice having been published according to law with a copy on file in the Borough Clerk's Office and a copy posted on the bulletin board in the Municipal Building.

Roll Call:	Mayor Shortway	Present
	Councilman Kamp	Absent
	Councilman Iannone	Present
	Councilman Kruis	Present
	Councilman Sansone	Present
	Councilwoman Peet	Present
	Council President DeLuca	Present

ALSO PRESENT: Borough Attorney Regan, Borough Administrator Seemon and Borough Clerk Martin

PUBLIC ROLL CALL:

**Administrator Seemon took a roll call of the public in attendance
There were no members of the public on the line at this time.**

APPROVAL OF MINUTES:

A Motion to approve the Minutes of the Work Session, Closed Session and Open Public Meeting of September 24, 2020 and October 8, 2020, as all Governing Body members have previously received copies of the Minutes and copies are available to the Public at the Borough Clerk's Office.

Introduced by: Councilman Sansone

Seconded by: Councilman Kruis

Roll Call:	Councilman Kamp	Absent
	Councilman Iannone	Aye for September 24th; Abstain for October 24th
	Councilman Kruis	Aye
	Councilman Sansone	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

OPEN TO THE PUBLIC:

The **Mayor** opened the meeting to the public for general concerns and comments.

At this time questions, concerns or comments emailed in advance to the Borough Clerk were addressed.

There were no emails to the Clerk to address.

Administrator Seemon asked individual members of the Public to speak at this time.

There were no members of the public on the line at this time.

LIAISON REPORTS:

Mayor Shortway

Mayor Shortway reported he and the Administrator attended the Governor's call on October 13th.

Council President DeLuca Public Safety – Fire/Ambulance/ Personnel/Library

Council President DeLuca reported progress for the **Ambulance Corps**, noting calendar raffle tickets are still available and can be purchased from any member and the information is on the Borough's website.

The **Council President** reported she attended the **Fire Department's** October 14th meeting: there were twelve calls for service in September, bringing the year-to-date total to 129; the department welcomes Sam Englishman as a new fireman who has transferred from Ramsey and she invited everyone to watch the Fire Department's video on the Borough's website which was sent to the schools in lieu of the annual Open House.

Council President DeLuca reminded everyone the **Library** will be hosting the dedication of the Story Walk in Wortendyk Park October 24th at 2 P.M. in memory of Lena Padovano. She invited all to attend the bench dedication on November 28th at 2 P.M. also in memory of Lena Padovano and noted the Library Board will be meeting Tuesday, October 27th.

Councilman Kamp Recreation/Municipal Alliance/Ridgewood Water

Due to **Councilman Kamp's** absence, Administrator Seemon gave the report during his report.

Councilman Iannone **Public Safety – Police/ Information Technology**
Councilman Iannone reported **Information Technology** has been working on the phone system upgrade; it has been taking more time than anticipated due to COVID-19 and it's between the County and the vendors and there is progress.

The **Councilman** reported all is well with the **Police Department**: morale is high, although there has been talk of reverting back to a modified work schedule due to the rise in COVID-19 cases but they are taking it day by day and following the lead of other Bergen County police departments. **Councilman Iannone** assured everyone the Chief has this covered.

Councilman Kruis **Planning Board/Building Dept/ Fire
Prevention/OEM/Property Maintenance**

Councilman Kruis reported the **Planning Board** meeting was cancelled due to an empty agenda.

The **Councilman** reported the **Building Department** continues to be very busy.

Councilman Kruis reported the **Fire Prevention/Office of Emergency Management and Property Maintenance** Official has been busy, especially with submissions for reimbursement from the Coronavirus Aid, Relief and Economic Security Act which, to date, totals \$99,573.34.

Councilman Sansone **Public Works/ Board of Education/ Chamber of
Commerce**

Councilman Sansone reported there will be a **Board of Education** meeting on October 27th. The **Councilman** reported progress for the **Chamber of Commerce**.

Councilman Sansone reported the **Department of Public Works** has been busy: disinfecting all Borough buildings daily; completed grinding 20 stumps along Godwin Avenue; finished the landscaping project in front of the Library; installed the Story Walk in Wortendyk Park and started leaf season.

Councilwoman Peet **Finance/Board of Health**

Councilwoman Peet reported the **Board of Health** has been extremely busy with issues of COVID-19 which are ongoing 24/7 and there have been ongoing conferences with the New Jersey Department of Health.

The **Councilwoman** reported progress with **Finance**.

ADMINISTRATORS REPORT

Due to **Councilman Kamp's** absence, Borough Administrator Seemon gave his report: the **Municipal Alliance** has not been able to meet. **Ridgewood Water** began hydrant flushing on October 18th and it will take about two weeks to complete; Stage 2 restrictions are still in effect throughout all the municipalities Ridgewood Water services and to view the complete water quality report please go to water.ridgewoodnj.net. Mr. Seemon reported the **Recreation Department** had 125 homes signed up to hand out treats for Halloween; 10 houses were signed up for the house decorating contest, which is the most in eight years; soccer is running smoothly and the football program has had some issues with COVID-19 and the program has been shut down for two weeks.

Administrator Seemon reported the budget season is in full force and that he and the CFO have been working hard to get it in order; the purchase of the fire truck will be solidified at the next meeting and this year's leaf pick-up schedule reflects the old schedule, not the one from last year

and all information is on the website.

CONSENT AGENDA:

All matters listed below are considered by the Borough Council to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Borough Council, that item will be removed from the consent agenda and considered separately:

Resolution #161-20 Acceptance of 2019 Audit

WHEREAS, N.J.S.A. 40A:5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the Year 2019 has been filed by a Registered Municipal Accountant with the Municipal Clerk as per the requirements of N.J.S.A. 40A:5-6, and a copy has been received by each member of the governing body; and

WHEREAS, the Local Finance Board of the State of New Jersey is authorized to prescribe reports pertaining to the Local Fiscal Affairs, as per R.S. 52:27BB-34; and

WHEREAS, the Local Finance Board has promulgated a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled:

**General Comments
Recommendations**

and

WHEREAS, the members of the governing body have personally reviewed as a minimum the Annual Report of Audit, and specifically the sections of the Annual Audit entitled:

**General Comments
Recommendations**

as evidenced by the group affidavit form of the governing body; and

WHEREAS, such resolution of certification shall be adopted by the governing body no later than forty-five days after the receipt of the annual audit, as per the regulations of the Local Finance Board; and

WHEREAS, all members of the governing body have received and have familiarized themselves with at least the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the promulgations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52 - A A local officer or member of a local governing body who after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE, BE IT RESOLVED, that the governing body of the Borough of Midland Park hereby states that it has complied with the promulgation of the Local Finance Board of the State of New Jersey dated July 30, 1968 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

Resolution #162-20 Adopt 2019 Audit Corrective Action Plan

WHEREAS, the Director of the Division of Local Government Services has formally directed all counties and municipalities to adopt a Corrective Action Plan as part of their annual audit process; and

WHEREAS, the Corrective Action Plan shall be submitted to the Director of the Division of Local Government Services within 60 days from the receipt of the annual audit and it shall be kept on file with the Borough Clerk; and

WHEREAS, the Corrective Action Plan shall cover all audit findings and recommendations, as well as the status of prior year findings and recommendations and be prepared in accordance with the Single Audit Act, Federal and State Office of Budget Management Circular and Local Finance Notice 92-15; and

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of Midland Park approves the attached Corrective Action Plan for the 2019 Annual Audit; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Director of Local Government Services.

Resolution #163-20 Authorize the Award of a Required Disclosure Contract With “On-Site Fleet Services Inc.” for Specialized Vehicle Repair Services

WHEREAS, the Borough of Midland Park has a need for specialized fleet repair services through On Site Fleet Services Inc. 36 Edgeboro Road, East Brunswick, NJ 08816, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and,

WHEREAS On Site Fleet Services Inc. 36 Edgeboro Road, East Brunswick, NJ 08816, in the aggregate is expected to provide more than the pay to play threshold of \$17,500.00; and

WHEREAS, On Site Fleet Services Inc. 36 Edgeboro Road, East Brunswick, NJ 08816, has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that On Site Fleet Services Inc. 36 Edgeboro Road, East Brunswick, NJ 08816 has not made any reportable contributions to a political or candidate committee in the Borough of Midland Park in the previous one year, and that the contract will prohibit On Site Fleet Services Inc. 36 Edgeboro Road, East Brunswick, NJ 08816 from making any reportable contributions through the term of the contract, and

WHEREAS, the Chief Financial Officer hereby certifies that funds NOT TO EXCEED \$25,000.00 are available as follows;

Account # 0-01- -054-205 DPW Vehicle Maintenance

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Midland Park authorizes the Business Administrator to enter into a contract with On Site Fleet Services Inc. 36 Edgeboro Road, East Brunswick, NJ 08816., not to exceed \$25,000.00 for the 2020-21 budget year; and,

BE IT FURTHER RESOLVED, that the Business Disclosure Entity Certification and Personal Contribution Disclosure form, Determination of Value be placed on file with this resolution.

Introduced by: Council President DeLuca

Seconded by: Councilman Sansone

Roll Call: Councilman Kamp

Absent

Councilman Iannone

Aye

Councilman Krus

Aye

Councilman Sansone

Aye

Councilwoman Peet

Aye

Council President DeLuca

Aye

RESOLUTIONS:

1. Resolution #160-20 – Bills List

WHEREAS, claims have been submitted to the Borough of Midland Park in the following

amounts:

Current Fund	\$1,245,241.51
Dog Fund	\$ 29.40
Trust Fund	\$ 2,054.25
Capital Fund	\$ 27,735.00
TOTAL:	\$1,275,060.16

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Finance Committee; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Midland Park and that the claims specified on the schedule attached hereto, following examination and approval by the Finance Committee, be paid and checks issued accordingly; and,

WHEREAS, claims have already been paid in the following accounts:

Current	October 15 th Payroll	\$ 201,714.35
Current	October School Taxes	\$1,644,071.32
Current	October Health Payments	\$ 79,804.69

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Midland Park that the claims totaling **\$3,200,650.52** approved and ratified respectively.

Introduced by: Councilwoman Peet

Seconded by: Council President DeLuca

Roll Call:

Councilman Kamp

Absent

Councilman Iannone

Aye

Councilman Kruis

Aye

Councilman Sansone

Aye

Councilwoman Peet

Aye

Council President DeLuca

Aye

OLD BUSINESS/NEW BUSINESS:

There was no Old Business to discuss.

Borough Administrator Seemon reported the Recreation Director has asked if she can sponsor a holiday collection for the Veterans' home in Paramus. He explained she usually holds a collection but the organization she donated to has disbanded and when she researched other options, she found the Paramus Veterans' home is accepting donations; the donation bins would be placed at the Recreation Center, the Library and the Borough Hall. The consensus of the Council was to approve the request.

Councilman Sansone presented a request from the Project Graduation committee for the class of 2021: they would like to hold a fall fun event to distribute the senior class sweatshirts. It would be at the Wortendyk park or the pavilion by Vander Meer field, whichever one would be available on November 22 or 23, and they would like to have music, backyard games, a barbeque and fire pits. They will take care of all the details and asked if the Borough would supply additional lighting. During the ensuing discussion, it was likened to a block party and the Council has given approval for block parties. It was also noted it would be for seniors only. The consensus was to allow the gathering.

Council President DeLuca invited everyone to the Veterans' Day service scheduled for November 11th at 11A.M., at Veterans' Plaza, noting all social distancing guidelines will be adhered to.

Borough Clerk Martin spoke of a new ordinance that will be on introduction for the next meeting at the request of the Police Department.

PUBLIC COMMENT:

Once again, the **Mayor** opened the meeting to the public and the Council for any comments, questions, or concerns.

No one was on the line at this time.

There being no response and no further business to address, at 8:24 P.M., on a Motion by **Councilman Iannone**, Seconded by **Councilman Kruis** and carried, **Mayor Shortway** adjourned the meeting.

Respectfully submitted,

Wendy Martin, R.M.C.
Borough Clerk