

**BOROUGH OF MIDLAND PARK
280 GODWIN AVENUE
MIDLAND PARK, NJ 07432
March 11, 2021**

8:00 PM Open Public Meeting Minutes

On March 11, 2021 at 8:00 p.m., the Mayor and Council of Midland Park conducted an Electronic Public Meeting in lieu of its in-person Public Meeting previously advertised. Members of the public accessed the meeting by dialing this Toll Free Dial in number (United States): [1 866 899 4679](tel:18668994679) Access Code: 198-083-637

Questions, Comments or Concerns were emailed in advance to the Borough Clerk at wmartin@midlandparknj.org no later than March 11, 2021 4:00 pm.

Agenda items for the meeting were listed on the Borough website. The foregoing Electronic Public Meeting was recommended due to the current situation involving the COVID-19 Virus and directives of State and County governments.

The Mayor called upon Councilwoman DeLuca to give this evening's Invocation, and then the Mayor led all present in the Pledge of Allegiance.

Mayor Shortway called the meeting to order, noting the date as March 11, 2021, and that there will be a 3-minute limit to each individual addressing the Governing Body during the Open Public portions of the meeting.

SUNSHINE LAW STATEMENT: This meeting is being held in accordance with the Sunshine Law, notice having been published according to law with a copy on file in the Borough Clerk's Office and a copy posted on the bulletin board in the Municipal Building.

Roll Call:	Mayor Shortway	Present
	Councilman Damiano	Present
	Councilman Kruis	Present
	Councilman Sansone	Present
	Councilwoman DeLuca	Present
	Councilwoman Peet	Present
	Council President Iannone	Present

ALSO PRESENT: Borough Attorney Regan and Acting Borough Administrator/Borough Clerk Martin

PUBLIC ROLL CALL:

Acting Administrator Martin took a roll call of the public in attendance
No members of the public are present at this time

APPROVAL OF MINUTES:

A Motion to approve the Minutes of the Budget Session and Open Public Meeting of December 17, 2020, the Sine Die and Reorganization Meeting of January 7, 2021, Special Open and Closed Meeting of January 12, 2021, Budget Session, Work Session, Closed Session, and Open Public Meeting of January 14, 2021, and the Budget Session of January 28, 2021, as all Governing Body members have previously received copies of the Minutes and copies are available to the Public at the

Borough Clerk's Office.

Introduced by: Councilman Sansone	Seconded by: Councilwoman DeLuca
Roll Call: Councilman Damiano	Aye
Councilman Kruis	Aye
Councilman Sansone	Aye
Councilwoman DeLuca	Aye
Councilwoman Peet	Aye
Council President Iannone	Aye

OPEN TO THE PUBLIC:

The **Mayor** opened the meeting to the public for general questions, concerns and comments.

Acting Administrator Martin asked individual members of the Public to speak at this time. No members of the public are present at this time

At this time questions, concerns or comments emailed in advance to the Borough Clerk were addressed. No questions, concerns or comments were emailed to the Borough Clerk

LIAISON REPORTS:

Mayor Shortway

Mayor Shortway reported on March 9th, he listened to the Governor's talk: the Governor spoke of giving the teachers the opportunity to be vaccinated by the end of the weekend.

**Council President Iannone Public Safety – Police/ Personnel/Ridgewood Water
Council President Iannone** reported progress for **Personnel** and **Ridgewood Water**.

The **Council President** reported the **Police Department** answered 526 calls during February; they are setting up for training in the use of drones with eight officers interested in participating in the program; it is hoped the program will be in place sometime in June.

**Councilman Kruis Planning Board/Building Dept/Fire Prevention/OEM/Property
Maintenance**

Councilman Kruis reported the **Planning Board** will be meeting next week and he will have a report at the next Council meeting.

The **Councilman** reported he spoke with the **Building Department**: will the Council be permitting outdoor eating with tents for this year as they did in the fall?

Councilman Kruis reported progress for **Fire Prevention** and the **Office of Emergency Management**.

**Councilman Sansone Public Works/Chamber of Commerce/Economic
Development Committee**

Councilman Sansone reported progress for the **Chamber of Commerce** and the **Economic Development Committee**.

The **Councilman** reported the garage door at the **Department of Public Works** has been repaired; they ran the wiring for the security cameras in that area; numerous potholes have been fixed; they repainted the first floor of the Recreation Center in anticipation of reopening; all police vehicles have been serviced and repaired and they are preparing for Spring work.

Councilwoman Peet

Board of Health/ Board of Education/Municipal Alliance

Councilwoman Peet reported the **Board of Health** met on March 8th: in February, there were 70 active cases of COVID-19 and of the 70, eleven of them were school-aged students; as of March 8th, there were 17 cases of COVID-19 for the month of March and of those, five were young people; on March 3rd, a very successful vaccine clinic was held with 200 doses administered; on March 10th, another vaccine clinic was held in Waldwick; on March 15th, the teachers will be eligible for vaccines; she noted the Johnson & Johnson vaccine has been keynoted for the underprivileged/underserved and will not be opened to the general public at this time; to date, New Jersey has administered 2.6 million vaccines and executive order #225 (2021) allows 50% capacity at religious services.

The **Councilwoman** reported the **Board of Education** held a work session meeting on March 2nd: they will be exploring in-person meetings; they discussed Phase 2 of reopening; the turf program has made great progress; they introduced the preliminary budget, which will be a 2.54% increase which equates to an increase of approximately \$15.16 per month on a home valued at \$400,000 and there will be a public hearing on May 4th regarding the budget.

Councilwoman Peet reported progress for the **Municipal Alliance**.

Councilwoman DeLuca

Public Safety – Fire/Ambulance/Library

Councilwoman DeLuca reported she attended the Zoom meeting the **Ambulance Corps** held on March 1st: there were 36 calls for service in February.

The **Councilwoman** reported she attended the **Fire Department's** March 10th meeting: there were 13 calls for duty in February and they paid tribute to Daniel Bardzell, a fireman with 58 years of service.

Councilwoman DeLuca reported the **Library Board** will hold their next meeting on March 16th and she will give a report at the next Council meeting.

Councilman Damiano

Finance/Recreation/Information Technology

Councilman Damiano reported progress for **Finance** and **Information Technology**.

The **Councilman** reported he will be attending the next **Board of Recreation** meeting and will have a report at the next Council meeting.

ADMINISTRATOR'S REPORT

Acting Borough Administrator Martin reported the weekly update will be going out on March 12th and will include the advertisement for the two open Board positions: one for the Board of Recreation and one for the Library Board.

CONSENT AGENDA:

All matters listed below are considered by the Borough Council to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Borough Council, that item will be removed from the consent agenda and considered separately:

Resolution #063-21 Authorize the Award of a Required Disclosure Contract with W.E.

Timmerman Company for Stepp Manufacturing Hot Box

WHEREAS, the Borough of Midland Park has a need for a Stepp Manufacturing Inc hot box for road repairs through W.E. Timmerman Company as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, W.E. Timmerman Company has provided for a quite in excess of the \$17,500.00 pay to play threshold of \$43,990.00; and

WHEREAS, W.E. Timmerman Company has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that W.E. Timmerman Company has not made any reportable contributions to a political or candidate committee in

the Borough of Midland Park in the previous one year, and that the contract will prohibit W.E. Timmerman Company from making any reportable contributions through the term of the contract, and

WHEREAS the Chief Financial Officer hereby certifies that funds NOT TO EXCEED \$43,990.00 are available as follows;

Line Item: X-10- - 345-101

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Midland Park authorizes the Business Administrator to enter into a contract with W.E. Timmerman Company not to exceed \$43,990.00 for a Stepp Manufacturing Inc hot box; and

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and Personal Contribution Disclosure form, Determination of Value be placed on file with this resolution.

Resolution #64-21 Award payment of 2020 LOSAP Benefits to Eligible

Members of The Fire Department and Ambulance Corps

WHEREAS, the Mayor and Council of the Borough of Midland Park, Bergen County, New Jersey, has adopted Ordinance #9-00 establishing and implementing Length of Service Awards Program (LOSAP) pursuant to P.L. 1997, c. 388, and

WHEREAS, in accordance with the LOSAP program, a list of eligible members has been presented to the Borough Clerk, a copy of the same being annexed hereto; and

WHEREAS, a list of eligible members and proposed award has been reviewed and approved by the Borough Clerk, and funds have been certified by the Certified Municipal Finance Officer; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Midland Park, does hereby approve the increase of 3% as per Ordinance #20-18 or the Annual CPI Adjustment listed in the Local Finance Notice 2020-01 for the list of thirty-six (36) eligible members to receive full benefits at the amount of One Thousand Three Hundred Seven Dollars and Forty Cents (\$1,307.40) per eligible member, proposed total award of Forty-seven Thousand sixty-six Dollars and forty cents (\$47066.40) for 2020 LOSAP benefits, for eligible Fire Department and Ambulance Corps members as annexed hereto and made a part hereof and authorizes payment in accordance therewith.

Resolution #65-21 Void/Re-Issue AP Check

WHEREAS, our vendor's February 11, 2021 payment was lost in transit and requested immediate payment due to the past due notification;

WHEREAS, the CFO issued a stop payment on check #17332 dated February 11, 2021 issued to Mitel Cloud Services, Inc. P.O. Box 53230, Phoenix, AZ 85072 in the amount of \$2,394.63 on February 24, 2021;

WHEREAS, the vendor accepted payment over the phone using replacement check #17403 in the same amount of \$2,394.63 which cleared our bank on February 26, 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Midland Park that the above was voided and a new check updated as payment.

Introduced by: Councilman Kruis

Seconded by: Councilman Sansone

Roll Call: Councilman Damiano

Aye

Councilman Kruis

Aye

Councilman Sansone

Aye

Councilwoman DeLuca

Aye

Councilwoman Peet

Aye

Council President Iannone

Aye

RESOLUTIONS:

1. Resolution #062-21 – Bills List

WHEREAS, claims have been submitted to the Borough of Midland Park in the following amounts:

Current Fund ('20)	\$ 2,909.46
Current Fund	\$ 100,839.78
Capital Fund	\$ 67,596.95
Trust Fund	<u>\$ 2,250.00</u>
TOTAL:	\$ 173,596.19

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Finance Committee; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Midland Park and that the claims specified on the schedule attached hereto, following examination and approval by the Finance Committee, be paid and checks issued accordingly; and,

WHEREAS, claims have already been paid in the following accounts:

Current February 26 th Payroll	\$ 197,381.98
Current March School Taxes	\$1,826,745.92
Current March Health Payments	\$ 82,621.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Midland Park that the claims totaling **\$2,280,345.09** approved and ratified respectively.

Introduced by: Councilman Damiano

Seconded by: Councilwoman Peet

Roll Call: Councilman Damiano Aye
Councilman Kruis Aye
Councilman Sansone Aye
Councilwoman DeLuca Aye
Councilwoman Peet Aye
Council President Iannone Aye

2. Resolution #066-21 – Appoint Alternate Prosecutor Marc Ramundo

WHEREAS, the Court System of the Borough of Midland Park must fill the position of an Alternate Prosecutor; and

WHEREAS, the Borough Council and Mayor feel this candidate is suitable to administer the duties necessary for this position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Midland Park, that Marc Ramundo, Esq., 14 Prescott Road, Ho Ho Kus, N.J., be appointed as the Alternate Prosecutor.

Introduced by: Council President Iannone

Seconded by: Councilwoman DeLuca

Roll Call: Councilman Damiano Aye
Councilman Kruis Aye
Councilman Sansone Aye
Councilwoman DeLuca Aye
Councilwoman Peet Aye
Council President Iannone Aye

ORDINANCES ON INTRODUCTION:

1. ORDINANCE #04-21

“AN ORDINANCE ESTABLISHING SALARIES AND WAGES FOR CERTAIN BOROUGH

OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDLAND PARK FOR THE YEAR 2021 BEGINNING JANUARY 1ST, AND THEREAFTER

BE IT ORDAINED, by the Council of the Borough of Midland Park, in the County of Bergen, State of New Jersey as follows:

1. The following schedule setting forth the salaries and wages to be paid to certain Borough Officers, Employees and Officials during the year 2021, beginning January 1st, and thereafter, be and is hereby approved:

POSITION	2021 RATE
Mayor	Up to \$ 5,000.00
Council Members	Up to \$ 4,000.00
Municipal Administrator	\$100,000.00 to \$120,000.00
Chief Financial Officer/Treasurer	\$ 2,500.00 to \$ 90,000.00
Borough Clerk	Up to \$ 82,000.00
Deputy Borough Clerk	Up to \$ 40,000.00
Records Clerk	\$ 15.00/hr to \$ 20.00/hr
Administrative Assistant	Up to \$ 50,000.00
Administrative Secretary/Support	Up to \$ 37,000.00
Tax Collector	Up to \$ 80,000.00
Deputy Tax Collector/Tax Clerk	\$35,000.00 to \$ 65,000.00
Tax Assessor	\$11,000.00 to \$ 45,000.00
Plumbing Inspector – M.P.	Up to \$ 15,000.00
Plumbing Inspector – Ho-Ho-Kus	Up to \$ 12,000.00
Plumbing Subcode Official- HoHoKus	Up to \$ 2,000.00
Fire Subcode Official - HoHoKus	Up to \$ 2,500.00
Fire Inspector – M.P.	Up to \$ 4,000.00
Fire Inspector (substitute)	Up to \$ 30.00/hr
Elevator Inspector – M.P.	\$ 1,500.00 to \$ 3,000.00
Electrical Inspector- M.P.	\$ 2,000.00 to \$ 22,000.00
Electrical Sub Code – HoHoKus	Up to \$ 15,000.00
Property Maintenance Official	Up to \$ 20.00/hr
Construction Code Official/Zoning Official – M.P.	\$60,000.00 to \$ 87,000.00
Construction Code Official – HoHoKus	Up to \$ 40,000.00
Construction Code Assistant	\$ 6,000.00 to \$ 40,000.00
Building Inspector – HoHoKus	Up to \$ 16,000.00
D.P.W. Superintendent	Up to \$116,000.00
D.P.W. Foreman	Up to \$ 90,000.00
D.P.W. Utility Laborers	\$ 43,000.00 to \$ 75,000.00
D.P.W. personnel “on-call” stipend	\$ 250.00/wk
D.P.W. personnel “boot allowance”	\$ 150.00/yr
Recycling Center Attendant	\$ 14.00/hr to \$ 20.00/hr
Building/Grounds Maintenance Worker	Up to \$ 57,000.00
Municipal Court Judge	\$ 10,000.00 to \$ 25,000.00
Municipal Court Administrator	\$ 20,000.00 to \$ 86,000.00
Deputy Municipal Court Clerk	\$ 65.00 per Session
Special Help-Court Clerk’s Office/Deputy	\$ 7.00/hr to \$ 75.00/hr
Information Technology	up to \$ 75.00/hr
Zoning Board of Adjustment Secretary	\$ 5,000.00 to \$ 20,000.00
Planning Board Secretary	\$ 5,000.00 to \$ 20,000.00
Fire Prevention Officer	\$ 8,000.00 to \$ 20,000.00

Fire Prevention Sub Inspector	Up to	\$ 2,500.00
Officer of Emergency Management	\$ 5,000.00 to	\$ 31,000.00
Police Chief	\$ 60,000.00 to	\$210,000.00
Secretary-Police Dept	Up to	\$ 52,000.00
Special Police/Matron/Desk Clerks	Up to	\$ 25.00/hr
Crossing Guard	Up to	\$ 25.00/hr
Extra Help - Any department	Up to	\$ 21.50/hr
Recreation Coordinator	\$ 500.00 to	\$ 60,000.00
Recreation Building Attendant	\$ 12.00 to	\$ 16.00/hr
Summer Camp Coordinator	\$ 20.00 to	\$ 30.00/hr
Asst. Summer Camp Coordinator	\$ 13.00 to	\$ 25.00/hr
Counselor: Year #1		\$ 7.00/hr
Counselor: Year #2		\$ 8.00/hr
Counselor: Year #3		\$ 9.00/hr
Counselor: Year #4		\$ 10.00/hr
Counselor: Year #5		\$ 11.00/hr
Counselor: Year #6		\$ 12.00/hr
Counselor: Year #7		\$ 13.00/hr
Senior Counselor		\$ 14.50/hr

2. Individual salaries shall be set by Resolution of the Council within the salary range. In the absence of a minimum, any employee may be hired at any sum less than the maximum set forth above.

3. All civilian employees’ fringe benefits will be in accordance with the Borough of Midland Park’s Personnel Policy Manual.

4. All salaries and wages provided for herein shall be effective in accordance to the Resolution adopted pursuant to paragraph 2 of the Ordinance.

5. This Ordinance shall take effect upon final passages and publication according to law.

Introduced by: Councilwoman DeLuca

Seconded by: Councilman Iannone

Roll Call: Councilman Damiano Aye
 Councilman Kruis Aye
 Councilman Sansone Aye
 Councilwoman DeLuca Aye
 Councilwoman Peet Aye
 Council President Iannone Aye

MOTION:

1. A Motion to Appoint Michelle DiBeneditti to fill an unexpired term on the Board of Health as a member with an expiration date of 12/31/24.

Introduced by: Councilwoman Peet

Seconded by: Councilman Sansone

Roll Call: Councilman Damiano Aye
 Councilman Kruis Aye
 Councilman Sansone Aye
 Councilwoman DeLuca Aye
 Councilwoman Peet Aye
 Council President Iannone Aye

OLD BUSINESS/NEW BUSINESS:

There was no Old or New Business to discuss.

PUBLIC COMMENT:

Once again, the **Mayor** opened the meeting to the public and the Council for any comments, questions, or concerns.

No one was on the line at this time.

There being no response and no further business to address, at 8:22 P.M., on a Motion by **Councilwoman DeLuca**, Seconded by **Council President Iannone** and carried, **Mayor Shortway** adjourned the meeting.

Respectfully submitted,

Wendy Martin, R.M.C.
Borough Clerk