

**BOROUGH OF MIDLAND PARK
280 GODWIN AVENUE
MIDLAND PARK, NJ 07432
APRIL 23, 2020**

8:00 PM Open Public Meeting Minutes

On April 23, 2020 at 8:00 p.m., the Mayor and Council of Midland Park conducted an Electronic Public Meeting in lieu of its in-person regular Public Meeting previously advertised. Members of the public accessed the meeting by dialing this Toll Free Dial in number (United States): [1 866 899 4679](tel:8668994679)

Access Code: 260-059-613

Questions, Comments or Concerns were emailed in advance to the Borough Clerk at wmartin@midlandparknj.org no later than April 23, 2020 4:00 pm.

Agenda items for the meeting were listed on the Borough website. The foregoing Electronic Public Meeting was recommended due to the current situation involving the COVID-19 Virus and directives of State and County governments.

The **Mayor** called upon **Council President DeLuca** to give this evening's Invocation, and then the **Mayor** led all present in the Pledge of Allegiance.

Mayor Shortway called the meeting to order, noting the date as April 23, 2020, and that there will be a 3-minute limit to each individual addressing the Governing Body during the Open Public portions of the meeting.

SUNSHINE LAW STATEMENT: This meeting is being held in accordance with the Sunshine Law, notice having been published according to law with a copy on file in the Borough Clerk's Office and a copy posted on the bulletin board in the Municipal Building.

Roll Call:	Mayor Shortway	Present
	Councilman Kamp	Present
	Councilman Iannone	Present
	Councilman Kruis	Present
	Councilman Sansone	Present
	Councilwoman Peet	Present
	Council President DeLuca	Present

ALSO PRESENT: Borough Attorney Regan, Borough Administrator Seemon and Borough Clerk Martin

Administrator Seemon took a roll call of the public:

Nick Papapietro – 152 Payne Avenue
Rich Formicola – 200 Kew Court
Anthony Sikora – 41 Chestnut Street
Caller 4

Kathleen and Eric Boehm – 257 Vreeland Avenue
Heather Henderson – 155 Irving Street

APPROVAL OF MINUTES:

No minutes available at this time.

OPEN TO THE PUBLIC:

The **Mayor** opened the meeting to the public for general concerns and comments.

Administrator Seemon asked individual members of the Public if they would like to speak at this time.

Rich Formicola – 200 Kew Court - thanked everyone for the good job they are doing amidst the pandemic and encouraged all to keep up the good work

Kathleen and Eric Boehm – 257 Vreeland Avenue – noted they are happy to be able to attend this way

Heather Henderson – 155 Irving Street - spoke about concerns she has regarding traffic and congregants gathering at the mosque during the upcoming Ramadan holiday. Administrator Seemon responded that someone from Administration would reach out to the Imam to inquire about plans for celebrating the holiday.

At this time questions, concerns or comments emailed in advance to the Borough Clerk were addressed.

Claudia Manfredi – 131 Millington Drive – asked how the Borough will be handling the rabies clinic and the licensing of pets. Borough Clerk Martin noted that topic will be discussed tonight, and the Board of Health liaison will be making her statement shortly.

2020 BUDGET PROCESS:

RESOLUTION:

Resolution #074-20 – Budget by Title on Final

WHEREAS, the provisions of N.J.S.A. 40A:4-8 and N.J.S.A. 40A:4-9 have been followed.

NOW, THEREFORE, BE IT RESOLVED, that a majority of the full authorized membership of Borough Council of the Borough of Midland Park, affirmatively concurs that the 2020 Municipal Budget on Final may be read by title only.

Introduced by: Councilwoman Peet

Seconded by: Councilman Kamp

Roll Call:	Councilman Kamp	Aye
	Councilman Iannone	Aye
	Councilman Kruis	Aye
	Councilman Sansone	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

cancelled or postponed, including the town-wide garage sale. The Recreation Board is hoping for a semblance of a season for travel baseball and softball.

The **Councilman** reported the **Municipal Alliance** is not sure whether the prom will be taking place, it is up in the air as of this meeting, all else is quiet.

Councilman Kamp reported progress with **Ridgewood Water**.

Councilman Iannone

Public Safety – Police/ Information Technology

Councilman Iannone reported the **Police Department** answered 516 calls in the last month with a rise in calls for domestic violence and disorderly conduct. The **Councilman** noted the department has risen to the occasion and continues to act in the professional manner expected of the department; the Chief expressed his utmost gratitude to the community and the Council for working through these tough times and the department is still ready to meet the needs of the community.

The **Councilman** reported **Information Technology** has been busy resolving technical issues for the staff that is working remotely; plans are being discussed for continued or future working remotely as the bandwidth is lacking and there are frequent remote-user connection drops; a quote has been requested from Verizon and should be coming in over the next week.

Councilman Kruis

Planning Board/Building Dept/ Fire Prevention/OEM/Property Maintenance

Councilman Kruis reported the **Planning Board** cancelled the last meeting due to the coronavirus.

The Councilman reported the **Office of Emergency Management** Coordinator is sending out reports daily. **Councilman Kruis** noted he is doing a very good job breaking down his duties and priorities: he has been involved in many meetings regarding Personal Protection Equipment for first responders; several businesses and residents in town have donated PPE's and at the request of **Council President DeLuca** and himself, he has stopped going on fire and ambulance calls. The **Councilman** reported more protection equipment is expected to come in over the next week.

ADMINISTRATORS REPORT

Borough Administrator Seemon reported the Erie Avenue project is in the final stage of completion: the concrete work should be done in the next week; resurfacing should be completed over the next 2-3 weeks but if anything changes, he will let everyone know. The Administrator noted the administrative staff is working very hard to keep things going. He is working with IT to upgrade the internet and has gotten a quote that will effectively eliminate various vendors. The Administrator has spoken with the bond counsel to line up all the projects that are planned, noting the smaller projects can be done with money from the capital. Mr. Seemon reported the Borough's buildings will be having the air ducts cleaned as a first step in upgrading the buildings to be energy efficient.

ORDINANCE ON FINAL:

1. ORDINANCE #05-20

“AN ORDINANCE TO AMEND CHAPTER II OF THE CODE OF THE BOROUGH OF MIDLAND PARK ENTITLED “ADMINISTRATION” (Length of Service Award Program)

BE IT ORDAINED by the Mayor and Council of the Borough of Midland Park, in the

County of Bergen, and State of New Jersey as follows:

Section 1.

Chapter II of the Code of the Borough of Midland Park, “Administration”, §2-13, “Emergency Services Volunteer Length of Service Award Program” (LOSAP),

Sec.2-13c (4) repealed

Section 2. Severability.

If any section, sentence or any other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not effect, impair, or invalidate the remainder of this Ordinance but shall be confined in its effect to the section, sentence or other part of this Ordinance directly involved in the controversy which such judgment shall be rendered.

Section 3. Inconsistent Ordinances Repealed.

All ordinances or parts or ordinances which are inconsistent with the provisions of this ordinance are hereby repealed, but only to the extent of such inconsistencies.

Section 4. Effective Date.

This Ordinance shall take effect immediately upon final passage and publication as provided by law.

Introduced by: Councilman Sansone

Seconded by: Council President DeLuca

At this time, **Mayor Shortway** opened the meeting to the public for any questions, comments or concerns regarding Ordinance #05-20.

Nick Papapietro – 152 Payne Avenue asked for an explanation as to what is being amended. Borough Clerk Martin explained the Ordinance was updated in 2018 and something was not taken out, so this is taking out the part that is no longer applicable. Borough Attorney Regan explained it was an annual payment amount that is no longer applicable. **Council President DeLuca** explained the Borough has always paid the higher of the two amounts.

There being no further response, the **Mayor** closed the meeting to the public and called for a Roll Call Vote of Council.

Roll Call:	Councilman Kamp	Aye
	Councilman Iannone	Aye
	Councilman Kruis	Aye
	Councilman Sansone	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

CONSENT AGENDA:

All matters listed below are considered by the Borough Council to be routine in nature. There will be no separate discussion of these items. If any discussion is desired by the Borough Council, that item will be removed from the consent agenda and considered separately:

Resolution #075-20 Employee Salary

WHEREAS, Ordinance #02-20 establishes salary ranges for employees; and

WHEREAS, said Ordinance requires that individual salaries be set by Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the Borough of Midland Park that

the following salaries are hereby authorized for the period of January 1, 2020 through December 31, 2020:

POSITION	2020 RATE
Mayor	\$ 4,633.96
Council Member	3,319.91
Borough Clerk	78,500.00
Administrative Assistant	41,200.00
Administrative Assistant	46,504.50
Administrative Support	35,000.00
Part-time Tech Assistant	\$16.00/hr
Borough Administrator	116,699.00
Chief Financial Officer/Library Bookkeeper	94,303.17
Tax Collector	7,500.00
Deputy Tax Collector/Tax Clerk	76,264.04
Tax Assessor	42,436.00
Information Technology	\$75.00/hr
Plumbing Inspector	14,376.19
Elevator Inspector	2,333.98
Ho-Ho-Kus: Plumbing Inspector	11,497.54
Ho-Ho-Kus: Plumbing Sub-code Officer	1,739.42
Fire Sub-code Inspector	3,332.82
Ho-Ho-Kus: Fire Sub-code Officer	2,130.82
Fire Inspector - Sub	\$21.50/hr
Electric Inspector	20,706.34
Ho-Ho-Kus: Electric Sub Code	14,389.15
Construction Code Enforcement	84,033.88
Construction Code Enforcement – Ho-Ho-Kus	34,792.78
Construction Code Control Assistant	36,156.02
Part-time UCC Assistant	\$17.00/hr
Ho-Ho-Kus: Building Inspector	15,470.37
Board of Adjustment Secretary	18,078.01
Planning Board Secretary	18,078.01
DPW Superintendent	117,031.06
DPW Foreman	90,000.00
DPW Utility Laborer	69,211.06
DPW Utility Laborer	37,210.54
DPW Utility Laborer	53,724.63
DPW Utility Laborer	26,078.80
DPW Utility Laborer	43,279.00
Recycling Coordinator	4,458.33
Recycling Center Attendant	\$16.00/hr
Custodian/Bldg Maintenance Worker	57,718.73
Building Maintenance Assistant	26,078.80
Grounds Maintenance Worker	20,045.25
Municipal Court Judge	22,360.31
Municipal Court Administrator	83,062.61

Municipal Court Cashier	\$65.00/Session
Fire Prevention Official	17,833.30
Property Maintenance Official	29,536.41
Police Chief	201,346.53
Police Secretary	49,707.80
Police Desk Clerical	\$18.00/hr to 19.05/hr
Crossing Guards	\$15.50/hr to 24.13/hr
Police Special Officers/Matrons	\$15.39/hr to 20.71/hr
Office Emergency Management	29,536.41
Recreation Coordinator	55,729.08
DePhillips Attendants	\$12.73/hr to 15.00/hr
<u>Summer Staff Salaries 2020</u>	
Summer Camp Coordinator	\$20.00/hr to 28.50/hr
Asst. Summer Camp Coordinator	\$13.00/hr to 22.00/hr
Counselor: Year #1	\$ 7.00/hr
Counselor: Year #2	\$ 8.00/hr
Counselor: Year #3	\$ 9.00/hr
Counselor: Year #4	\$ 10.00/hr
Counselor: Year #5	\$ 11.00/hr
Counselor: Year #6	\$ 12.00/hr
Counselor: Year #7	\$ 13.00/hr
Senior Counselor	\$ 14.50/hr

Resolution #076-20 Storm Recovery Reserves for Coronavirus Response

WHEREAS, *N.J.S.A. 40A:4-62.1* permits a local unit to establish by resolution a storm recovery reserve; and

WHEREAS, paragraph a(2) in said provision provides that following the declaration of an emergency by the President or Governor, local units may by resolution authorize the use of funds for reserve for any purpose necessary to protect the safety, security, health and welfare of its citizens from the damage caused by the declared emergency, with reimbursement of these expenditures being required to be deposited back into the reserve; and

WHEREAS, Local Finance Notice LFN 2020-6 permits the use of storm recovery reserves for the coronavirus response; and

WHEREAS, the aforesaid Local Finance Notice permits the conversion of any preexisting snow removal reserve to storm recovery, and the Governing Body is required to adopt a resolution pertaining to establishing the reserve and provide a copy thereof to the Division of Local Finance.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council that it does hereby establish the storm recovery reserve account, with funds therein being utilized for the coronavirus response; and

BE IT FURTHER RESOLVED that a copy of the within resolution shall be forwarded to the Division of Local Finance.

The Consent Agenda was:

Introduced by: Councilman Iannone

Seconded by: Councilwoman Peet

**Roll Call: Councilman Kamp
Councilman Iannone**

**Aye
Aye**

Councilman Kruis	Aye
Councilman Sansone	Aye
Councilwoman Peet	Aye
Council President DeLuca	Aye

RESOLUTIONS:

1. Resolution #073-20 – Bills List

WHEREAS, claims have been submitted to the Borough of Midland Park in the following amounts:

Current Fund	\$ 903,592.00
Trust Fund	\$ 1,689.15
Capital Fund	\$ 62,972.50
TOTAL:	\$ 968,253.65

WHEREAS, such claims have been listed according to Department and account number with corresponding vouchers to be reviewed and approved by the Finance Committee; and,

WHEREAS, the CFO has determined that the funds have been properly appropriated for such purposes and are available, in the Borough of Midland Park and that the claims specified on the schedule attached hereto, following examination and approval by the Finance Committee, be paid and checks issued accordingly; and,

WHEREAS, claims have already been paid in the following accounts:

Current	April 15 th Payroll	\$ 189,350.96
Current	April School Taxes	\$1,779,766.67
Current	April Health Payments	\$ 83,038.39

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Midland Park that the claims totaling **\$3,020,409.67** be approved and ratified respectively.

Introduced by: Councilwoman Peet

Seconded by: Councilman Kamp

Roll Call:	Councilman Kamp	Aye
	Councilman Iannone	Aye
	Councilman Kruis	Aye
	Councilman Sansone	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

ORDINANCES ON INTRODUCTION:

1. ORDINANCE #06-20

“AN ORDINANCE TO AUTHORIZE VARIOUS MUNICIPAL IMPROVEMENTS, ACQUISITIONS AND PROJECTS IN THE BOROUGH OF MIDLAND PARK, TO APPROPRIATE THE SUM OF \$477,600 TO PAY THE COST THEREOF, FROM THE CAPITAL IMPROVEMENT FUND”

BE IT ORDAINED, by the Borough Council of the Borough of Midland Park, in the County of Bergen, New Jersey as follows:

Section 1. The following is to be funded from the Capital Improvement Fund and is hereby authorized for:

1. **Administration**
Down Payment for Note
Reserve for Boro Hall renovations
2. **Department of Public Works**
2020 Road Resurfacing Program
Reserve for Drainage projects
3. **Fire**
Purchase Turnout gear
Purchase Fire hoses
SCBA bottle replacements
4. **Police**
Flashing school zone safety lights

Section 2. The sum of \$477,600 hereby appropriated to the payment of the cost of such acquisitions and improvements authorized and described in Section 1 hereof. Said sum so appropriated shall be met from the Capital Improvement Fund of the Borough.

Section 3. Said improvements are lawful capital improvements of the Borough having a period of usefulness of at least five (5) years. Said improvements shall be made as a general improvement, and no part of the cost has been nor shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 5. This ordinance hereby incorporates the provisions of N.J.S.A. 40A:2-20.

Section 6. This ordinance shall take effect at the time and in the manner provided by law.

Introduced by: Councilman Kruis

Seconded by: Councilman Kamp

Roll Call:	Councilman Kamp	Aye
	Councilman Iannone	Aye
	Councilman Kruis	Aye
	Councilman Sansone	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

2. ORDINANCE #07-20

“A CAPITAL ORDINANCE TO AUTHORIZE ADDITIONAL FUNDS TO THE RESERVE FUND, FOR MUNICIPAL VEHICLES IN THE BOROUGH OF MIDLAND PARK, TO APPROPRIATE THE SUM OF \$15,000.00 FROM THE CAPITAL IMPROVEMENT FUND FOR THE FUTURE PURCHASE OF MUNICIPAL VEHICLES”

BE IT ORDAINED, by the Borough Council of the Borough of Midland Park, in the County of Bergen, New Jersey as follows:

Section 1.

The acquisition of funding from the Capital Improvement Fund is hereby authorized for:

- A. Midland Park Department of Public Works’ Reserve for a new garbage truck, in the amount of \$15,000.00

Section 2. The sum of \$15,000.00 is hereby appropriated to the payment of the cost of such acquisition and improvement authorized and described in Section 1 hereof. Said sum so appropriated shall be met

from the Capital Improvement Fund of the Borough.

Section 3. Said improvements are lawful capital improvements of the Borough having a period of usefulness of at least five (5) years. Said improvements shall be made as a general improvement, and no part of the cost which has been nor shall be assessed against property specially benefited.

Section 4. The capital budget is hereby amended to conform with the provisions of this capital ordinance to the extent of any inconsistency therewith and the resolutions promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, is on file with the Borough Clerk and is available for public inspection.

Section 5. This ordinance hereby incorporates the provisions of N.J.S.A. 40A:2-20.

Section 6. This ordinance shall take effect at the time and in the manner provided by law.

Introduced by: Council President DeLuca

Seconded by: Councilman Kamp

Roll Call:	Councilman Kamp	Aye
	Councilman Iannone	Aye
	Councilman Kruis	Aye
	Councilman Sansone	Aye
	Councilwoman Peet	Aye
	Council President DeLuca	Aye

OLD BUSINESS/NEW BUSINESS:

There was no Old or New Business to discuss.

PUBLIC COMMENT:

Once again, the **Mayor** opened the meeting to the public and the Council for any comments, questions, or concerns.

Rich Formicola – 200 Kew Court- asked if the Ridgewood Water case is still pending? Attorney Regan stated he believes it is still pending in the appellate division.

There being no further response and no further business to address, at 8:43 P.M., on a Motion by **Councilman Kamp**, Seconded by **Council President DeLuca** and carried, **Mayor Shortway** adjourned the meeting.

Respectfully submitted,

Wendy Martin, R.M.C.
Borough Clerk