



This form is for informational purposes only. Wortendyke Pavilion is located within a public park and therefore cannot be reserved for the sole purpose of a single event.

*****PLEASE NOTE ALL REQUESTS MUST BE MADE IN ADVANCE*****

ORGANIZATIONAL INFORMATION:

Person responsibility for facility: _____

Home Address: _____

Phone number: _____ Cell number: _____ Email _____

Name of Organization: _____

President of group: _____ Phone number: _____ Email _____

EXPLAIN THE TYPE OF EVENT THAT WILL TAKE PLACE: _____

NUMBER OF PEOPLE TO ATTEND: Adults _____ Children _____

DATE NEEDED: _____ TIME: _____

RAIN DATE? _____

ALCOHOL IS NOT PERMITTED WITHOUT OBTAINING CONSENT FROM THE TOWN COUNCIL FOR PRIVATE PARTIES. NON- FOR- PROFIT ORGANIZATIONS HOSTING FUNDRAISERS MUST OBTAIN A SOCIAL AFFIARS PERMIT BY APPLYING ONLINE AT THE NEW JERSEY DIVISION OF ALCOHOL BEVERAGE CONTROL (<https://www.nj.gov/oag/abc/licensing-files.html>)

ALL GARBAGE/RECYCLEABLES MUST BE REMOVED AFTER THE EVENT

Signature _____ Date _____

- I have read and understand all procedures, rules and regulations regarding my reservation.

Submit Request to: The DePhillips Community Center, Attention Kathy LaMonte, 50 Dairy Street

Questions: Email KLamonte@midlandparknj.org or call the Recreation Director at 201-445-5720 x8285

MP Recreation Department Approval Signature _____ Date _____

Notification of request approval made to _____ Date _____

HOLD HARMLESS AGREEMENT

(to be signed by renter when using municipal facilities)

BETWEEN THE MUNICIPALITY OF MIDLAND PARK AND:

Name of Organization/Individual:

Address of the Organization:
(Not Post-Office Box)

Telephone Number: _____ Type of the Organization _____

In consideration of the use of the Wortendyke Pavilion on the following dates _____

for the purpose of _____, the undersigned agrees to indemnify and hold the Municipality of Midland Park and its officers, agents and employees harmless from any liability, claims, costs and attorney's fees arising out of the use of the property referred to above.

I understand that this Hold Harmless Agreement also requires that the municipality of Midland Park is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor or other person attending the event herein referred to. Unless waived in writing by municipality, I agree to furnish a Certificate of Insurance specifically naming the municipality of Midland Park as additional insured providing general liability coverage including, bodily injury and property damage with minimum limits of liability not less than \$ 500,000. In order to induce the municipality of Midland Park to accept this Hold harmless Agreement, the following information concerning the intended use of the premises is furnished:

- a. Alcoholic Beverages (will) or (will not) be served.
- b. Total number of persons anticipated is _____
- c. Live entertainment (will) or (will not) be provided.
- d. Vendor Rentals (tables, chairs, DJ, band, games, photo booths) _____
- e. Other _____

This agreement shall remain in full force and effect for any continued, additional or postponed date for the event indicated.

The municipality reserves the right to cancel or interrupt the event if the representations set forth herein are not adhered to or if the municipality determines that a situation that might lead to personal injury, property damage or violation of law exists.

Signed this _____ day of _____ 20____ as the binding

act in deed of _____.

Name of Renter

Authorized Signature

WITNESS

Print authorized Name and Title